

THE CAREER MONTHLY

CAREER COMPETENCIES EDITION

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INTRODUCTION

Welcome to the newsletter issue of *Career Monthly*, brought to you by the Kent State Trumbull's Office of Career Services.

The newsletter will provide you information, resources and tools to help guide you through your career planning journey!

Do not hesitate to reach out to the Career Services Coordinator, Tiffany Tyree, for any career related assistance. Her email is tttyree@kent.edu and the office is

located in the Student Services Building, Room #143. Find all issues of *Career Monthly* on the KSUT Career Services webpage.



WHAT IS NACE?

NACE stands for the National Association for Colleges and Employers. It is a professional association that connects college career services professionals, university relations and recruiting professionals, and business providers. The association provides information on employment for the college educated, trends in the job market, and best practices for recruiting, hiring and student career outcomes.

Through a task force of college career services, human resources and research with employers, NACE developed 8 competencies for career readiness. Career readiness is the "attainment and demonstration of requisite competencies that broadly prepare college graduates for a successful transition into the workplace."

It is important that as a college student you are developing the career competencies so that you are able to enter the work world after graduation prepared for the start of your career.

POSITIVE QUOTE:

"If we all did the things we are capable of doing, we would literally astound ourselves."

~ Thomas Edison

8 CAREER COMPETENCIES

Critical Thinking/Problem Solving

Exercise sound reasoning and analyze issues, make decisions, and overcome problems.

Leadership

Leverage the strengths of others to achieve common goals; use interpersonal skills to coach and develop others.

Professionalism/Work Ethic

Demonstrate personal accountability and effective work habits; understand importance of professional work image and demonstrating integrity.

Digital Technology

Select and utilize technology to solve problems and accomplish goals.

Verbal/Written Communications

Articulate thoughts and ideas clearly and effectively to a variety of audiences.

Teamwork/Collaboration

Build collaborative relationships representing diverse cultures, races, ages, genders, religions, lifestyles, and viewpoints.

Career Management

Identify and articulate one's skills, strengths, knowledge, and experiences relevant to the position desired and career goals, and identify areas of professional growth.

Global/Intercultural Fluency

Value, respect, and learn from diverse cultures, races, ages, genders, sexual orientations, and religions; demonstrate openness, inclusiveness and sensitivity.

EMPLOYER SAYS...

- ♣ The four career readiness competencies that employers value most are:
 1. Critical thinking/problem solving
 2. Teamwork/collaboration
 3. Professionalism/work ethic
 4. Oral/written communications
- ♣ The career readiness competency that employers believe recent graduates are most proficient at is:
 1. Teamwork/collaboration
- ♣ The career readiness competency that employers believe recent graduates are least proficient at is:
 1. Career management

DID YOU KNOW?

- * Reed Hastings was inspired to start Netflix after a \$40 late fee on a VHS copy of Apollo 13.
- * The average cumulus cloud weighs roughly 1.1 million pounds.

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OFFICE OF CAREER SERVICES

- The office can assist you with the following:
 - ⇒ Major and Career Exploration
 - ⇒ Graduate Studies
 - ⇒ Resume and Cover Letter Development
 - ⇒ Interview Preparation
 - ⇒ Career Search Assistance and Guidance
 - ⇒ Job and Internship Opportunities

CAREER AND NACE RESOURCES:

KSUT Office of Career Services
<https://www.kent.edu/trumbull/career-services>

KSUT Career Cabinet
<https://tinyurl.com/KSTCareerCabinet>

National Association of Colleges and Employers (NACE)
<https://www.nacweb.org/>

**TIPS TO ACHIEVING
CAREER COMPETENCIES:**

- ♣ Do your best in class.
- ♣ Get involved on campus and in the community.
- ♣ Find part-time jobs and volunteer opportunities.
- ♣ Get to know yourself; be able to articulate your strengths and qualifications.
- ♣ Complete career to-do list.
- ♣ Set goals and actions plans on how to achieve them.

REMEMBER:

"You can't go back and change the beginning, but you can start where you are and change the ending."

